

IMPORTANT/ OUT-TODAY



NO.S.O.(TMA-DEV) (LG)9-68/2012
GOVERNMENT OF THE PUNJAB
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT

Dated Lahore the 27th August, 2015

To,

1. All the District Coordination Officers in the Punjab.
2. All the Tehsil / Town Municipal Officers in the Punjab.
3. All the Managing Directors of Solid Waste Management Companies in the Punjab.

Subject: **CLEANLINESS ARRANGEMENTS ON EID-UL-AZHA, 2015**

The undersigned is directed to refer to the subject cited above and to state that the event of Eid-ul-Azha is being celebrated in the next month. On the said occasion, special arrangements are required for effective and efficient means of waste collection, storage, transportation and disposal.

2. In view of the above, the LG&CD Department has chalked out the following Standard Operating Procedures (SOPs) for strict compliance:-

- i. Public awareness campaigns through print & electronic media;
- ii. Establishment of complaint centre at each TMA and Waste Management Company and its publication on websites and print media;
- iii. Cancellation of holidays on Eid-ul-Azha of the sanitation and other supervisory staff.
- iv. The regular sanitation staff and special teams should perform their duties in their concerned Union Councils and on main roads during the holidays of Eid-ul-Azha (1st, 2nd and 3rd Day).
- v. Sanitary Inspector/Sanitary Supervisor should be responsible for lifting/shifting of sacrificial animal's waste to the designated collection points in their respective areas.
- vi. Arrange additional transportation vehicles, handcarts, donkey carts, Qingqi Rikshaw and pickups for lifting of sacrificial animal's waste for efficient collection from every nook and corner.
- vii. Establishment of temporary collection points/mini transfer stations.
- viii. The duty timing on 1st Day should be 11:00 AM to 6:00 PM on 2nd and 3rd day from 08:00 AM to 06:00 PM.
- ix. Arrange surprise visits by the top management to ensure best performance.

- x. Chief Sanitary Inspector/Sanitary Inspectors should submit performance reports on daily basis to its entities.
- xi. Designated points may be notified for collection of hides and intestines.
- xii. Close coordination with Environment and livestock Departments.
- xiii. Ban should be imposed on burning of head and foot of sacrificial animals.
- xiv. Waste material of sacrificial animals must be dumped in trenches and cover with soil/ lime / phenyl regularly.
- xv. Notification of sites for trading of carcasses / animal skins.
- xvi. All the solid waste lifting vehicles will be operational and the concerned petrol pump will remain open during the Eid days. The in charge of Sanitary Vehicles will ensure the transportation of daily collected sacrificed animals waste at the designated points to the dumping site / trenches.
- xvii. Sprinkling of water around the Mosques, Eidghas and on the main roads of the city will be the responsibility of the Fire Officer of the concerned Fire Brigade.
- xviii. Necessary arrangements for spray & lime lining in the city especially at collection points, containers and dumping sites should be performed.
- xix. Washing of the main roads on 4th days of Eid-ul-Azha by WMCs.
- xx. Administrators of Town / Tehsil Municipal Administration shall be the overall in charge of this cleanliness program. They shall be assisted by the TMOs, other officers and officials of the concerned Town / Tehsil Administration. They shall make the round of whole city and evaluate the performance of sanitation staff and issue directions to the concerned staff.
- xxi. The Town / Tehsil Municipal Administrators shall submit their plans to the respective DCOs.

3. All the District Coordination Officers are requested to ensure the implementation of above mentioned SOPs in letter & spirit.


(MIRZA SALMAN USMAN)
SECTION OFFICER (TMA-DEV)

CC:

1. All the Divisional Commissioners in the Punjab.
2. Secretary, Punjab Local Government Board.
3. PSO to Secretary, LG&CD Department.
4. Network Administrator, MIS Cell, LG&CD Department for uploading the same on the website of LG&CD Department and email to all the concerned.