



NO.SOR(LG)38-5/2014  
GOVERNMENT OF THE PUNJAB  
LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT  
DEPARTMENT

Dated Lahore, the February 06, 2017

To

- 1) All Mayors of Metropolitan / Municipal Corporations in Punjab
- 2) All Chairmen of District Councils and Municipal Committees in Punjab


Subject: **ESTABLISHMENT OF DISTRICT EDUCATION AUTHORITY AND DISTRICT HEALTH AUTHORITY AND DETERMINING THE COMPOSITION THEREOF**

I am directed to refer to the subject noted above and to say that after establishment of the District Education Authority and District Health Authority for each District and the appointment of Deputy Commissioners as the Administrators of respective Authorities, the composition thereof has also been notified in terms of section 17 of the Punjab Local Government Act 2013 read with rule 4 of the Punjab District Authorities (Composition) Rules 2016, vide Notifications of even number dated 05.02.2017 (copies enclosed). The process for appointment of Chairmen / Vice Chairmen and Chief Executive Officers of such Authorities has already been initiated by the School Education and Healthcare Departments; and it would be appropriate to issue following guidelines to elect such number of indirectly elected members by the respective Metropolitan / Municipal Corporations, District Councils and Municipal Committees in Punjab:

- (i) The composition of District Education Authority and District Health Authority includes Chairman, Vice Chairman, the Chief Executive Officer, indirectly elected members and the technocrat members;
- (ii) The number of indirectly elected members to be elected by the respective local governments has already been notified on 05.02.2017. Such number of members shall be elected by the local governments, other than the Union Councils, for each Authority in the District from amongst their respective members under section 17(3) of the Act *ibid*, in the prescribed manner;
- (iii) As per procedure for election of members of the Authority under rule 5 of the Composition Rules 2016, a local government, other than the union councils, shall elect from amongst its members, such number of members of the Authority as determined in terms of rule 4 for such local government in the District;
- (iv) The members of a local government present in the meeting convened for election of members under rule 5(1) of the said Rules, shall form quorum and cast their vote through secret ballot;
- (v) The concerned local governments will seek nominations of members in requisite number, devise ballot papers and arrange casting of votes through secret ballot, in free, fair and transparent manner; and
- (vi) The date of such election shall be notified after appointment of Chairmen, Vice Chairmen and the Chief Executive Officers by the Government.

Contd P.2.

2. Keeping in view the relevant provisions of law and the rules mentioned above, the Metropolitan / Municipal Corporations, District Councils and the Municipal Committees will elect requisite number of indirectly elected members for each District Education Authority and District Health Authority in their district.




(Shabbir Ahmad Mughal)  
Section Officer (Regulations)

**No. and date even**

Copy forwarded for information and necessary action to the:

1. Secretary to Chief Minister Punjab.
2. All Administrative Secretaries in Punjab.
3. All Divisional Commissioners in Punjab.
4. All Deputy Commissioners in Punjab
5. Director General, LG&CD, Punjab, Lahore.
6. All Assistant Directors, Local Government in Punjab. They are directed to have reasonable familiarity with the relevant provisions of law/rules, grasp over the process and procedure for election of indirectly elected members for each Health and Education Authority in their respective district, for proper coordination and forwarding the names of such elected members to the Government, as and when elected by each local government.
7. PS to Secretary, LG&CD Department.



(Shabbir Ahmad Mughal)  
Section Officer (Regulations)