



NO.SO.LPs(LG)/ 4-4 /2017
GOVERNMENT OF THE PUNJAB
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT

Dated Lahore the, 3rd January, 2018

To

1. All the Chairmen, District Councils in the Punjab.
2. All the Chief Officers, District Councils in the Punjab

Subject: **CONSTITUTION AND NOTIFICATION OF THE PROCUREMENT COMMITTEES FOR PROCUREMENTS OF JANITORIAL SERVICES UNDER KHANDIM-E-PUNJAB SAAF DEHAAT PROGRAMME**

The undersigned is directed to refer to the subject noted above and to request to please constitute/ notify the Procurement Committee/Evaluation Committee as per the provisions of Punjab Procurement Rules, 2014 to undertake the procurement process of Khadim-e- Punjab Saaf Dehat Programme immediately.

2. Draft Notification of the Procurement Committee is enclosed herewith for your guidance and to notify the Procurement Committees as required under PPRA Rules please.

J 03.01.2018
MUHAMMAD ASLAM NADEEM
SECTION OFFICER (COMPANIES)

A Copy is forwarded for information & necessary action to:

1. The Chairman, P & D Board.
2. Secretary to Chief Minister (Implementation), CM's Office, Lahore.
3. Chief Executive Officer, The Urban Unit, Shaheen Complex, Lahore
4. All Deputy Commissioners in the Punjab with the request to intervene at personal to expedite the process of notifications of Committees immediately.

NOTIFICATION

In reference with Rule 11 (Approval Mechanism) of Punjab Procurement Rules 2014 "Project Procurement Committee" is notified to undertake the procurement(s) under Khadim-e- Punjab Saaf Dehaat Program. The Committee shall consists of following members:

i.	Chairman District Council	Chair/Convener
ii.	Rep. of Deputy Commissioner not below ADC	Member
iii.	Chief officer, District Council	Member/Secretary
iv.	District Officer (Finance)	Member
v.	Deputy Director, LG&CD Department	Co-opted Member
vi.	Rep of the Urban Unit	Co-opted Member

Terms of the Reference of the Procurement/Evaluation Committee are

- Approval of bidding/tender documents;
- Opening of Bids/tenders;
- Approval of the evaluation of "Technically Responsive Bids";
- Opening of financial Bids;
- Approval of financial evaluation of the "Technically Responsive and Lowest Evaluated Contractor"
- Approval of "Bid Evaluation Report"
- Approval of amendments in scope of services and contract provisions (if nay)

Dated Lahore,

3rd Jan 2018

Chairman

District Council

1. Additional Secretary to Chief Minister, Punjab
2. Secretary LG & CD, Punjab
3. CEO, The Urban Unit, Shaheen Complex, egerton road Lahore
4. Deputy Commissioner,.....
5. All Members of the Committee