



GOVERNMENT OF THE PUNJAB
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT

Dated Lahore, the 8th November, 2019

NOTIFICATION

No.SO.Admn-III(LG)MISC/2015(P-I): In supersession of all previous notifications in this regard; and upon constitution of succeeding local governments under Section 3 (2) read with Section 15 of the Punjab Local Government Act (PLGA) 2019; and upon approval by the competent authority under the said Act to fix number and description of officers and servants of local governments under Section 294 read with Sections 316 (3) (4) and 320 of the said Act, the following **Interim Schedule of Establishment (ISOE) (Part-1)** of the succeeding local governments is hereby notified subject to the directions and decision of the Punjab Cabinet taken in its 20th meeting held on 5-11-2019 and recorded at Para 4.5 (d) (e) & (f) read with Decision No. 4 of the minutes of the said meeting. **Part-1 of ISOE** shall include the posts created in the succeeding local governments to be filled by the officers of the prescribed services and the staff of Local Government Service as prescribed in PLGA 2019. The **Interim SOE (Part-1)** shall be valid till 31.01.2020.

| Sr. No. | Name of succeeding local governments and the nomenclature of the posts in ISOE (Part-1) | Basic Scale of the post | No. of posts as per ISOE (Part-1) for each LG |
|---------|---|-------------------------|---|
| 1. | Metropolitan Corporation, Lahore | | |
| a. | Chief Corporation Officer | 20 | 1 |
| b. | Deputy Chief Officer | 19 | 1 |
| c. | Council Officer | 18 | 1 |
| d. | Metropolitan Officer (Regulations) | 19 | 1 |
| e. | Metropolitan Officer (Regulations) | 18 | 9 |
| f. | Metropolitan Officer (Finance) | 20 | 1 |
| g. | Metropolitan Officer (Finance) | 19 | 6 |
| h. | Metropolitan Officer (Finance) | 16 | 6 |
| i. | Metropolitan Officer (IT) | 18 | 1 |
| j. | Junior Computer Operator (IT Assistant) | 12 | 5 |
| k. | Metropolitan Officer (Infrastructure) | 20 | 1 |
| l. | Metropolitan Officer (Infrastructure-I) | 19 | 6 |
| m. | Metropolitan Officer (Infrastructure-II) | 18 | 6 |
| n. | Metropolitan Officer (Services) | 19 | 1 |
| o. | Metropolitan Officer (Services) | 18 | 2 |
| p. | Senior Sub Engineer | 16 | 10 |
| q. | Sub Engineer | 14 | 20 |
| r. | Metropolitan Officer (Planning/Archd.) | 20 | 1 |
| s. | Metropolitan Officer (Planning) | 19 | 8 |
| t. | Metropolitan Officer (Planning.) | 17 | 8 |
| u. | Metropolitan Officer (Archd.) | 19 | 8 |
| v. | Metropolitan Officer (Archd.) | 17 | 8 |
| w. | Building Inspector | 14 | 18 |
| 2. | Metropolitan Corporations having population more than 2 Million | | |
| a. | Chief Corporation Officer | 20 | 1 |
| b. | Deputy Chief Officer | 19 | 1 |
| c. | Council Officer | 18 | 1 |

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| Sr. No. | Name of succeeding local governments and the nomenclature of the posts in ISOE (Part-1) | Basic Scale of the post | No. of posts as per ISOE (Part-1) for each LG |
|---------|---|-------------------------|---|
| d. | Metropolitan Officer (Regulations) | 19 | 1 |
| e. | Metropolitan Officer (Regulations) | 18 | 2 |
| f. | Metropolitan Officer (Finance) | 19 | 1 |
| g. | Metropolitan Officer (Finance) | 17 | 1 |
| h. | Metropolitan Officer (Finance) | 16 | 1 |
| i. | Metropolitan Officer (IT) | 18 | 1 |
| j. | Junior Computer Operator (IT Assistant) | 12 | 4 |
| k. | Metropolitan Officer (Infrastructure) | 19 | 1 |
| l. | Metropolitan Officer (Infrastructure) | 18 | 3 |
| m. | Metropolitan Officer (Services) | 19 | 1 |
| n. | Metropolitan Officer (Services) | 17 | 1 |
| o. | Senior Sub Engineer | 16 | 1 |
| p. | Sub Engineer | 14 | 6 |
| q. | Metropolitan Officer (Planning) | 19 | 1 |
| r. | Metropolitan Officer (Planning) | 18 | 1 |
| s. | Metropolitan Officer (Planning) | 17 | 1 |
| t. | Metropolitan Officer (Archt.) | 19 | 1 |
| u. | Metropolitan Officer (Archt.) | 17 | 1 |
| v. | Building Inspector | 14 | 6 |
| 3. | Metropolitan Corporations having population less than 2 Million | | |
| a. | Chief Corporation Officer | 19 | 1 |
| b. | Deputy Chief Officer | 18 | 1 |
| c. | Council Officer | 17 | 1 |
| d. | Metropolitan Officer (Regulations) | 18 | 1 |
| e. | Metropolitan Officer (Finance) | 19 | 1 |
| f. | Metropolitan Officer (Finance) | 17 | 1 |
| g. | Metropolitan Officer (IT) | 18 | 1 |
| h. | Junior Computer Operator (IT Assistant) | 12 | 3 |
| i. | Metropolitan Officer (Infrastructure) | 19 | 1 |
| j. | Metropolitan Officer (Infrastructure) | 18 | 3 |
| k. | Metropolitan Officer (Services) | 18 | 1 |
| l. | Senior Sub Engineer | 16 | 1 |
| m. | Sub Engineer | 14 | 4 |
| n. | Metropolitan Officer (Planning) | 19 | 1 |
| o. | Metropolitan Officer (Planning) | 17 | 1 |
| p. | Metropolitan Officer (Archt.) | 19 | 1 |
| q. | Metropolitan Officer (Arch.) | 17 | 1 |
| r. | Building Inspector | 14 | 5 |
| 4. | Municipal Corporations having population more than 4 lac | | |
| a. | Chief Officer | 19 | 1 |
| b. | Municipal Officer (Regulations) | 18 | 1 |
| c. | Council Officer | 17 | 1 |
| d. | Municipal Officer (Finance) | 19 | 1 |
| e. | Municipal Officer (Finance) | 16 | 1 |
| f. | Municipal Officer (IT) | 18 | 1 |
| g. | Junior Computer Operator (IT Assistant) | 12 | 3 |

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| Sr. No. | Name of succeeding local governments and the nomenclature of the posts in ISOE (Part-1) | Basic Scale of the post | No. of posts as per ISOE (Part-1) for each LG |
|---------|---|-------------------------|---|
| h. | Municipal Officer (Infrastructure & Services) | 19 | 1 |
| i. | Municipal Officer (Infrastructure & Services) | 17 | 2 |
| j. | Sub Engineer | 14 | 4 |
| k. | Municipal Officer (Planning) | 18 | 1 |
| l. | Municipal Officer (Planning) | 17 | 1 |
| m. | Municipal Officer (Archt.) | 18 | 1 |
| n. | Municipal Officer (Archt.) | 17 | 1 |
| o. | Building Inspector | 14 | 4 |
| 5. | Municipal Corporations having population less than 4 Lacs | | |
| a. | Chief Officer | 19 | 1 |
| b. | Municipal Officer (Regulations) | 18 | 1 |
| c. | Municipal Officer (Finance) | 18 | 1 |
| d. | Municipal Officer (IT) | 17 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 3 |
| f. | Municipal Officer (Infrastructure & Services) | 18 | 1 |
| g. | Senior Sub Engineer | 16 | 1 |
| h. | Sub Engineer | 14 | 4 |
| i. | Municipal Officer (Planning) | 18 | 1 |
| j. | Municipal Officer (Archt.) | 17 | 1 |
| k. | Building Inspector | 14 | 3 |
| 6. | Municipal Committees-DHQs having population more than 1.5 Lacs | | |
| a. | Chief Officer | 19 | 1 |
| b. | Municipal Officer (Regulations) | 18 | 1 |
| c. | Municipal Officer (Finance) | 18 | 1 |
| d. | Municipal Officer (IT) | 17 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 2 |
| f. | Municipal Officer (Infrastructure & Services) | 18 | 1 |
| g. | Sub Engineer | 14 | 3 |
| h. | Municipal Officer (Planning) | 18 | 1 |
| i. | Municipal Officer (Archt.) | 17 | 1 |
| j. | Building Inspector | 14 | 2 |
| 7. | Municipal Committees-DHQs (having population less than 1.5 Lac) | | |
| a. | Chief Officer | 18 | 1 |
| b. | Municipal Officer (Regulations) | 17 | 1 |
| c. | Municipal Officer (Finance) | 17 | 1 |
| d. | Municipal Officer (IT) | 17 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Municipal Officer (Infrastructure & Services) | 17 | 1 |
| g. | Sub Engineer | 14 | 2 |
| h. | Municipal Officer (Planning) | 18 | 1 |
| i. | Building Inspector | 14 | 2 |
| 8. | Municipal Committees (THQs & Non-THQs) (having population more than 1.5 Lac) | | |
| a. | Chief Officer | 19 | 1 |
| b. | Municipal Officer (Regulations) | 18 | 1 |
| c. | Municipal Officer (Finance) | 18 | 1 |
| d. | Municipal Officer (IT) | 17 | 1 |

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| Sr. No. | Name of succeeding local governments and the nomenclature of the posts in ISOE (Part-1) | Basic Scale of the post | No. of posts as per ISOE (Part-1) for each LG |
|---------|--|-------------------------|---|
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Municipal Officer (Infrastructure & Services) | 18 | 1 |
| g. | Sub Engineer | 14 | 2 |
| h. | Municipal Officer (Planning) | 18 | 1 |
| i. | Municipal Officer (Archt.) | 17 | 1 |
| j. | Building Inspector | 14 | 2 |
| 9. | Municipal Committees THQs & Non-THQs (having population less than 1.5 lac & more than 1 lac) | | |
| a. | Chief Officer | 18 | 1 |
| b. | Municipal Officer (Regulations) | 17 | 1 |
| c. | Municipal Officer (Finance) | 17 | 1 |
| d. | Municipal Officer (IT) | 16 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Municipal Officer (Infrastructure & Services) | 17 | 1 |
| g. | Sub Engineer | 14 | 2 |
| h. | Municipal Officer (Planning/Archt.) | 18 | 1 |
| i. | Building Inspector | 14 | 2 |
| 10. | Municipal Committees THQs & Non-THQs (having population less than 1 lac & more than 75,000) | | |
| a. | Chief Officer | 17 | 1 |
| b. | Municipal Officer (Regulations) | 16 | 1 |
| c. | Municipal Officer (Finance) | 16 | 1 |
| d. | Municipal Officer (IT) | 16 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Municipal Officer (Infrastructure & Services) | 17 | 1 |
| g. | Sub Engineer | 14 | 2 |
| h. | Municipal Officer (Planning/Archt.) | 17 | 1 |
| i. | Building Inspector | 14 | 2 |
| 11. | Municipal Committees THQs & Non-THQs (having population less than 75,000) | | |
| a. | Chief Officer | 17 | 1 |
| b. | Municipal Officer (Finance) | 16 | 1 |
| c. | Municipal Officer (IT) | 16 | 1 |
| d. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| e. | Municipal Officer (Infrastructure & Services) | 17 | 1 |
| f. | Sub Engineer | 14 | 1 |
| g. | Municipal Officer (Planning/Archt.) | 17 | 1 |
| h. | Building Inspector | 14 | 1 |
| 12. | Town Committees (having population more than 45,000) | | |
| a. | Chief Officer | 17 | 1 |
| b. | Municipal Officer (Finance) | 16 | 1 |
| c. | Municipal Officer (IT) | 16 | 1 |
| d. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| e. | Senior Sub Engineer (also see the Note below) | 16 | 1 |
| f. | Building Inspector | 14 | 1 |

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| Sr. No. | Name of succeeding local governments and the nomenclature of the posts in ISOE (Part-1) | Basic Scale of the post | No. of posts as per ISOE (Part-1) for each LG |
|---------|---|---|---|
| 13. | Town Committees (having population less than 45,000) | | |
| a. | Chief Officer | 16 | 1 |
| b. | Accountant | 14 | 1 |
| c. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| d. | Sub Engineer | 14 | 1 |
| e. | Building Inspector (also see the Note below) | Sub Engineer will also work as Building Inspector | 0 |
| 14. | Tehsil Council (having population more than 700,000) | | |
| a. | Chief Officer | 19 | 1 |
| b. | Tehsil Officer (Regulations) | 18 | 1 |
| c. | Tehsil Officer (Finance) | 18 | 1 |
| d. | Tehsil Officer (IT) | 17 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Tehsil Officer (Infrastructure & Services) | 18 | 1 |
| g. | Sub Engineer | 14 | 3 |
| h. | Building Inspector | 14 | 1 |
| 15. | Tehsil Council (having population more than 4lacs & less than 700,000) | | |
| a. | Chief Officer | 18 | 1 |
| b. | Tehsil Officer (Regulations) | 17 | 1 |
| c. | Tehsil Officer (Finance) | 17 | 1 |
| d. | Tehsil Officer (IT) | 17 | 1 |
| e. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| f. | Tehsil Officer (Infrastructure & Services) | 17 | 1 |
| g. | Sub Engineer | 14 | 2 |
| h. | Building Inspector | 14 | 1 |
| 16. | Tehsil Council (having population less than 400,000) | | |
| a. | Chief Officer | 17 | 1 |
| b. | Tehsil Officer (Finance) | 16 | 1 |
| c. | Tehsil Officer (IT) | 16 | 1 |
| d. | Junior Computer Operator (IT Assistant) | 12 | 1 |
| e. | Senior Sub Engineer (also see the Note below) | 16 | 1 |
| f. | Sub Engineer | 14 | 1 |
| g. | Building Inspector | 14 | 1 |

NOTE:

1. In all Tehsil Councils of Punjab, no post of **Tehsil Officer (Planning)** has been provided as an independent post in the ISOE (Part-1). The function of Planning at the tehsil level shall be performed by Municipal Officer (Planning) of the Metropolitan Corporation / Municipal Corporation / Municipal Committee of Tehsil Headquarter concerned (as the case may be).
2. No post of **Town Officer (Planning)** has been provided in any of the Town Committees in Punjab in the ISOE (Part-1). The function of Planning in the Town

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Committees shall be performed by the Municipal Officer (Planning) of the Metropolitan Corporation / Municipal Corporation / Municipal Committee of Tehsil Headquarter concerned (as the case may be). It may, however, be added that one post of Building Inspector has been provided in Town Committees of Punjab having population more than 45,000. In case of other Town Committees of Punjab, having population less than 45,000, no post of Building Inspector has been provided, and this function shall be performed by the Sub Engineer of such Town.

3. As per ISOE (Part-1), Municipal Officer (I&S) of the Municipal Committees either at District Headquarter or Tehsil Headquarter (as the case may be) shall also perform functions of Infrastructure & Services in the Tehsil Councils (stated at para 1-Serial No:16) and Town Committees (stated at para 1-Serial No:12&13) in such Tehsils.

**SECRETARY TO GOVT. OF PUNJAB
LG&CD DEPARTMENT**

No.SO.Admn-III(LG)MISC/2015(P-I): Dated Lahore, the 8th November, 2019

Copy is forwarded for information and further necessary action to the:

1. Chief Secretary, Government of the Punjab.
2. Secretary (Services), S&GAD, Government of the Punjab.
3. Secretary to Government of the Punjab, Finance Department.
4. All Commissioners in the Punjab.
5. All Deputy Commissioners in the Punjab.
6. All Assistant Commissioners in the Punjab
7. All Administrators of Metropolitan Corporations, Municipal Corporations, Municipal Committees, Town Committees & Tehsil Councils in the Punjab.
8. Director, Provincial Local Fund Audit, Punjab.
9. All Divisional Directors of Local Fund Audit, Punjab.
10. All Chief Corporation Officers, Chief Officers of Local Governments in the Punjab.
11. All Divisional Directors, Deputy Directors, Assistant Directors, LG & CD in the Punjab.
12. All Resident Directors/Resident Deputy Directors/Resident Assistant Directors (Audit & Account) of the Local Governments, Punjab.
13. All Municipal Officers (Finance)/Tehsil Officers (Finance) of Local Governments, Punjab.
14. Superintendent, Government Printing Press, Lahore for publication in the official Gazette.
15. PSO to Secretary, Government of the Punjab, LG&CD Department.
16. PSO to Special Secretary, Government of the Punjab, LG&CD Department.

Saeed uland.
8.11.2019
SECTION OFFICER (ADMN-III)