



GOVERNMENT OF THE PUNJAB
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT

Dated the Lahore, 04th December 2017

NOTIFICATION

Subject **CREATION OF SPECIAL CELL FOR LOCAL GOVERNMENT DEVELOPMENT PACKAGE (LGDP) AND KHADIM-E-PUNJAB SAAF DEHAT PROGRAMME (KPSDP)**

No. E&A(LG)6-373/2017: With approval of the competent authority in LG & CD Department, a Special Cell for monitoring of Local Government Development Package (LGDP) and Khadim-e-Punjab Saaf Dehat Programme (KPSDP) has been notified with the following composition:-

2. Special Cell shall work under the overall supervision of Additional Secretary (Development), LG & CD Department.

#	Name of Officers	Designation	Portfolio
1	Mr. Shahid Imran Ranjha	Dy. Secretary (Dev)	In-charge, LGDP shahidranjha35th@gmail.com Cell No. 0322-4201195
2	Mr. Najeeb Aslam	Dy. Secretary (Imp.)	In-Charge, KPSDP najeeb.aslam@gmail.com Cell No. 0301-8543959
3	Mr. Muhammad Farooq Khara	Assistant Director (Finance)	Liaison Officer Cell No. 0300-6591518
4	Mr. Muhammad Adnan	MIS Manager	IT Manager lgcd.dept@gmail.com Cell No. 0334-9892019

3. To ensure the smooth launching of the above both Development Initiatives and to monitor the field operations in the province through Special Cell, which has been established at Room No.1 Local Govt. Complex, Atif Chowk, Sanda Road, Lahore. To activate the Special Cell, following HR already working in LG & CD Department are being deputed to work in the cell as per following detail:-

Sr. No.	Name of Officials / Officers	Designation	Portfolio
1	Mr. Ashfaq Ahmed Sheikh	Awaiting posting	Monitoring Officer
2	Mr. Shakeel Ahmed	SO (C-II)	Monitoring Officer
3	Mr. Muhammad Rehan Shahid	(AD-I) LG & CD	Monitoring Officer
4	Mr. Muhammad Imtiaz Ashgar	Astt. ADG-Admn	Telephone & Fax Operator
5	Mr. Ahmed Abbas	Assistant	Record Keeper
6	Mr. Muhammad Salman	Stenographer (CD&T Wing)	IT Incharge
7	Mr. Muhammad Zahoor	Computer Operator	Computer Operator
8	Mr. Hafiz Muhammad Yasar	Computer Operator	Computer Operator
9	Mr. Muhammad Adil	Junior Clerk	Computer Operator

The following support staff is deputed to perform duty during travelling for monitoring purpose:

1	Mr. Ghulam Hussain	Senior Clerk	Field Reporter
2	Mr. Mansoor Ahmed	Driver	Driver
3	Mr. Muhammad Abbas	Driver	Driver
4	Mr. Muhammad Rizwan	Naib Qasid	Naib Qasid
5	Mr. Muhammad Qasim	Naib Qasid	Naib Qasid

TORS of the Special Cell:

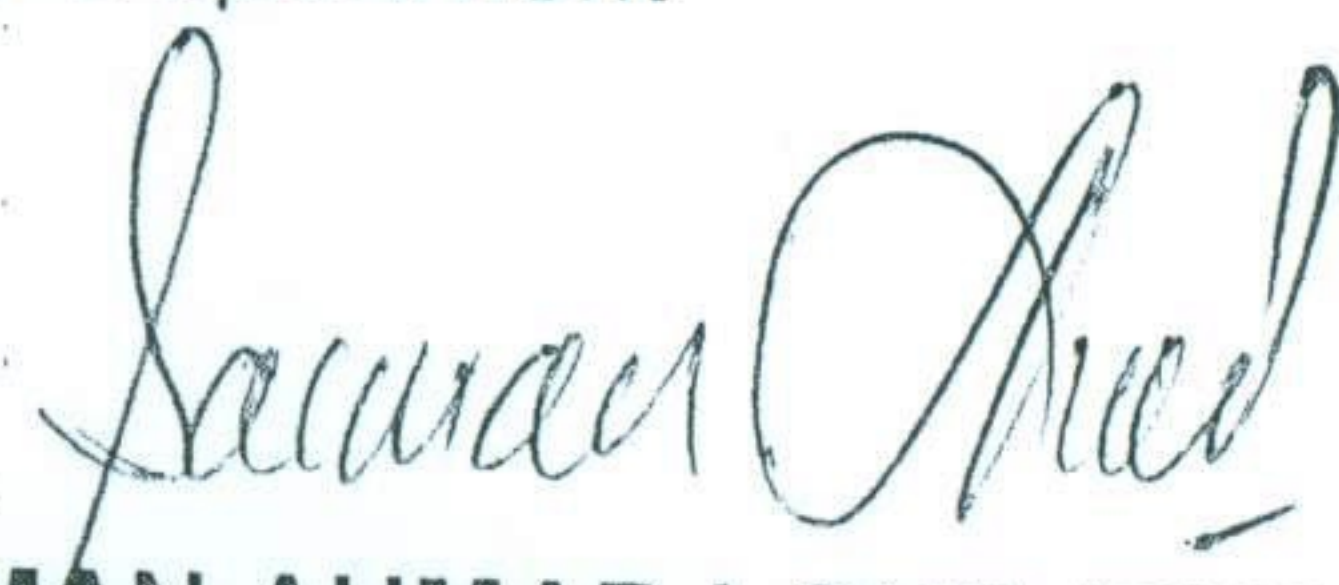
- The cell will monitor the programmes at all levels including release of funds.
- Training, monitoring of progress according to timelines.
- To collect the reports on daily basis and its consolidation.
- Preparation of Power Point Presentation on weekly basis.
- Resolution of issues arising during implementation.
- Keep and maintain all record and files.
- Coordinate with the Planning and Development Department, Finance Department, Deputy Commissioners, Urban Unit, Local Governments and UCs with regard to implementation of afore mentioned programs.

**SECRETARY
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT**

No. & Date Even

A copy is forwarded for information and necessary action to:

- All the Divisional Commissioners in Punjab.
- Mr. Zeeshan Javed, Additional Secretary (Imp.) Chief Minister's Office
- The Director General, LG&CD Lahore.
- The Secretary, Punjab Local Government Board.
- All Deputy Commissioners in Punjab.
- All Divisional Directors, LG & CD in Punjab.
- All Deputy Directors, LG & CD in Punjab.
- All Members of the Cell
- PS to Secretary Finance Department.
- PS to Secretary, LG & CD Department
- PS to Secretary, P & D Department
- PS to Special Secretary, LG & CD Department
- PA to Additional Secretary (Dev.) LG & CD Department


**SALMAN AHMAD LONE (PMS)
SECTION OFFICER (GENERAL)**