



**GOVERNMENT OF THE PUNJAB  
LOCAL GOVT. & COMMUNITY DEVELOPMENT  
DEPARTMENT**

**ORDER**

**NO.SO-ADMN-II(LG)9-354/2011(A):-** In pursuance of approval of Chief Minister and concurrence of the Finance Department, sanction is hereby accorded for the up-gradation of the following posts as personal to the present incumbents in relaxation of ban on up-gradation of posts subject to the condition that the additional financial liability will be borne by the concerned Local Government from its own sources and no additional funds will be demanded from the Government in this regard:-

Sr.	Nomenclature of the Post	Existing B.P.S.	Upgraded w.e.f. 01.07.2007 in BPS	Up-graded w.e.f. 01.01.2016 in BPS
1	Typist-cum-Clerk, Typist, Lease Clerk, License Clerk, Tax Clerk, Water Rate/Water Supply Clerk, Vernacular/Accounts Clerk, Store Clerk/Keeper, Bill Clerk, Casheir, Court Clerk, Record Keeper, Dispatch Clerk, Reader Clerk, General Clerk, Booking Clerk, Log Book Clerk, Library Clerk, Reader Ijlas, Establishment Clerk, Rent Clerk, Disposal Clerk, Audit Clerk, Sub-Divisional Clerk.	05	07	11
2	Octroi Inspector, Bus Stand Inspector, Tax Inspector, Goods Exit Tax Inspector, Rent Inspector, Inspector Teh-Bazari, Water Rate Inspector, Light Inspector.	06/07/08/ 09	11	14
3	Assistant Taxation Officer, Assistant Octroi Superintendent.	11	14	16
4	Tax Superintendent, Teh-Bazari Superintendent, Building Superintendent, Garage Superintendent, Water Disposal Superintendent etc.	10/11/12/ 13/14/15/ 16	16	17

2. The incumbents of the above posts, who are in service on 30.06.2007, are granted one special increment w.e.f 01.09.2007.

3. The personal upgradation of posts would be subject to the following condition:-

- i) In future, no recruitment shall be made against the posts mentioned at Para 1 above including those already declared dying cadre.

- ii) In future, recruitment shall be made against the posts of Junior Clerk, Senior Clerk, Assistant and Superintendent instead of those mentioned in Para-1 above. However, the nomenclature of existing incumbents shall not be changed on the following grounds:-
- a) The post of Vernacular Clerk, Store Keeper, Record Keeper, Library Clerk and Sub-Divisional Clerk mentioned in Para-1 above exist at Government side and have not been upgraded on the analogy of Junior Clerk these posts are altogether different from Junior Clerk with respect to prescribed qualification, job description and hierarchy. Hence, these posts cannot be redesigned as Junior Clerk.
  - b) The posts of Octroi Inspector, Bus Stand Inspector, Tax Inspector, Goods Exit Tax Inspector, Rent Inspector, Inspector The-Bazari, Water Rate Inspector, Light Inspector, etc. mentioned in Para 1 above have no relevance with the post of Senior Clerk, Similarly, the posts of Assistant Taxation Officer, Assistant Octroi Superintendent mentioned in Para 1 have no relevance with the post of Assistant. These posts are altogether different from Senior Clerk and Assistant respectively with respect to prescribed qualification, job description and hierarchy. Hence, these posts cannot be re-designated as Senior Clerk and Assistant respectively.
  - c) The posts mentioned at Para 1 above carry BS-10, 11, 12, 13, 14, 15 & 16 whereas, the post of Superintendent at Government side carried BS-16 which was up-graded to BS-17 w.e.f. 01.01.2016. Moreover, the post of Garage Superintendent at Government side was earlier in BS-11 which was placed in BS-16. It has not been up-graded to BS-17 on the analogy of Superintendent. Hence, the posts mentioned at Para 1 above cannot be re-designated as Superintendent.

Dated Lahore, the 18<sup>th</sup> January, 2019

**SECRETARY,  
LG&CD DEPARTMENT**

**No. Even Dated** Lahore, the 18<sup>th</sup> January, 2019

A copy is forwarded for information and necessary action to:-

- 1) The Registrar August Supreme Court of Pakistan.
- 2) The Additional Registrar (Judicial) Hon'ble Lahore High Court, Lahore.
- 3) All the Mayors/Chairmen, Metropolitan Corporation/Municipal Corporations/Municipal Committees/District Councils in the Punjab.
- 4) The Provincial Director, Local Fund Audit, Punjab, Lahore.
- 5) All the Divisional Directors, Local Fund Audit in the Punjab.
- 6) All the Resident Deputy Directors/Resident Assistant Directors (Audit & Accounts) Metropolitan Corporation/Municipal Corporations/Municipal Committees/District Councils in the Punjab.
- 7) Master file.

*Sarbuland Khan*  
18.01.2019  
**(SARBULAND KHAN)**  
**SECTION OFFICER (ADMN-II)**