

OFFICE OF THE TOWN COMMITTEE MANDI FAIZABAD

NO.TC/FZBD/2019/ 07

Date: 06/12/ 2019

To

The Secretary,
Government of the Punjab,
Punjab Local Government Board,
Lahore.

Subject: - **PROPOSAL OF SCHEDULE OF ESTABLISHMENT OF SUCCEEDING LOCAL GOVERNMENT.**

Kindly refer to your letter no. LGS (Regulation)-5(6)/209 Dated 02/12/2019 on the subject noted above

The requisite information on prescribed Performa is herewith attached.


Chief Officer

Town Committee Mandi Faizabad

OFFICE OF THE TOWN COMMITTEE MANDI FAIZABAD , DISTRICT NANKANA SAHIB

Proposed Schedule of Establishment

Sr No	Name of Post	BPS No.	No. Of. Post
Cairman Office			
1	Chairman & Vice Chairman	Elected	2
2	Telephone Operator	5	1
3	Driver	5	1
4	Naib Qasid	1	1
		TOTAL	5

Vice Chairman Office			
1	Vice Chairman	Elected	1
2	Naib Qasid	1	1
		TOTAL	2

Chief Officer Office			
1	Chief Officer	16	1
2	Assistant/Head Clerk	14	1
3	Junior Computer Operator (IT)	12	1
4	Naib Qasid	1	1
5	Chokidar	1	1
6	Encroachment Inspector	14	1
7	Gang Man	1	1
8		TOTAL	7

Finance Office			
1	Accountant	14	1
2	Assistant Superintendent / Head Clerk	14	1
3	Naib Qasid	1	1
		TOTAL	3

Audit Office			
1	Junior Computer Operator	12	1
2	Naib Qasid	1	1
		TOTAL	2

MO Infrastructure & Services			
1	Sub Engineer	14	1
2	Sanitary Inspector	14	1
3	Driver	5	2
4	Naib Qasid	1	1
5	Sanitary Worker	1	25

		TOTAL	30
MO Planning/Building Branch			
1	Building Inspector	14	1
2	Junior Clerk/Computer Operator	12	1
3	Record / Store Clerk	9	1
4	Driver	5	1
5	Gang Man	1	3
6	Naib Qasid	1	1
		TOTAL	8
		Grand Total	57


Municipal Officer (Finance)
Town Committee Mandi Faizabad.


Chief Officer,
Town Committee Mandi Faizabad.